

ALFOLD PARISH COUNCIL

MINUTES of Alfold Parish Council Meeting held on **Tuesday 9th September 2014** in Alfold Village Hall, Alfold.

Present: Dr J Masding (Chairman); Mrs B Ames; Mr K Deanus; Mr N Pidgeon; Mr C Copus; Mrs P Mayne; Mr W Mouring; Mrs B Weddell (Clerk)

Eight members of the public were in attendance.

Apologies: Apologies had been received from Mrs Victoria Young, Surrey County Councillor and Mrs Mary Forszewska, Waverley Borough Councillor

- | | | ACTION |
|---------------|---|--------|
| 14/089 | Co-option of a member to fill a casual vacancy
Following Nigel Budd's request to retire and posting of the required notices, there had been one application to fill the casual vacancy. After a vote it was unanimously agreed that Mr Wayne Mouring be co-opted onto the Parish Council.

The Chairman thanked Nigel for all his work as a parish council member and it is hoped he will go on supporting the village. | |
| 14/090 | Declarations of Interest
There were no declarations of interest pertaining to agenda items. | |
| 14/091 | Minutes
The minutes of the meeting of the Parish Council held on 5 th June 2014 were approved as a correct record of the meeting and signed by the Chairman.

The minutes of the meeting of the Parish Council held on 15 th July 2014 were approved as a correct record of the meeting and signed by the Chairman. | |
| 14/092 | Clerk's report on progress
Regarding new playground equipment, the Clerk advised that she was double-checking the spec and installation costs and had arranged to meet two playground manufacturers for additional quotes before proceeding. The Clerk would also apply for S.106/PIC funding.

Ben has been spending more time weeding at Jubilee Pond and the Clerk would continue to monitor. | Clerk |
| 14/093 | Chairman's report
There was nothing to report that wasn't covered elsewhere on the agenda. | |
| 14/094 | Report from Waverley Borough Councillor
Mrs Forszewska had sent her report, which is appended to these minutes. | |
| 14/095 | Waverley Borough Council New Local Plan Consultation
Waverley Borough Council is conducting a consultation on its new Local Plan Part I, which runs until 17 th October, and are looking to get responses from as many Waverley residents as possible. The previous 'Core Strategy' submitted | |

for examination in January 2013 was rejected by the Inspector mainly on the grounds that it did not provide for sufficient houses to be built in the plan period. A Strategic Housing Market Assessment was carried out which suggested that 470 homes per annum would be required during the plan period. The current consultation concerns where the additional homes should be built, including on sites within the Green Belt and outside settlements, including Dunsfold Park. The consultation links and documents had been circulated prior to the meeting.

The Chairman advised that she and Mrs Mayne and the Chairman and Vice Chairman of Dunsfold Parish Council had met with Cllrs Victoria Young, Surrey County Councillor and Alan Young to discuss the consultation. Surrey CC's response will consider infrastructure and sustainability issues, and the Councillors wanted feedback from residents.

The Chairman stressed the importance for as many Alfold residents as possible to respond to the consultation. Waverley would be sending out a special edition of Making Waves, which would include a feedback form. The Clerk would contact Waverley to ensure copies are sent to Alfold properties within the RH postcode area. WBC would be holding a public exhibition in Alfold Village Hall between 5pm and 7pm on Wednesday 1st October. It was agreed that the parish council would meet the same evening in order to consider and agree its draft response, a public meeting would then be held on Wednesday 8th October for residents to give their views to the parish council before its response is finalised.

14/096

Neighbourhood Plan Update

Mr Deanus proposed setting up a Steering Group to coordinate all the different facets of work that would be involved in producing the Neighbourhood Plan. In addition to members of the parish council, it was agreed that Alasdair Denton-Miller, James Northcote-Green, Mike Padfield and Hayley Ringrose would join the Steering Group. The Clerk will proceed with setting up a meeting with Chris Bowden of Navigus Planning during November.

Clerk

14/097

Dunsfold Road Footpath - Update

Adrian Selby, Surrey Highways Senior Engineer, had confirmed that progression of the scheme would be via the Cranleigh and Eastern Village Task Group, which the parish council would attend to put forward its case. Funding would also be sought from S106 where available.

14/098

Clerk's Contract of Employment

The Clerk had been keeping timesheets for a year, which showed an average of 11.2 hours per week spent working for APC. The Chairman proposed that the Clerk's paid hours be increased to 11 hours per week, which was agreed. A Home Office and Equipment Allowance was also discussed and proposed by Mr Pidgeon it was unanimously agreed that this would be paid based on SSALC recommended calculations.

14/099

Correspondence

The parish council had been copied in on correspondence between Waverley BC and Dunsfold Park concerning publicised Top Gear Experience Days. Dunsfold Park are to advise under which permissions they believe the activities will take place and if this is not satisfactory WBC will be required to take enforcement action.

The parish council had received responses from the CAA and Anne Milton MP following its letter to Gatwick Airport Ltd criticising the Airspace Consultation process. They said that it is their job to look at all the routes and would be looking into the process of the consultation. Mrs Milton said that she had received many letters of complaint from residents and had passed these onto the Minister for Transport.

Richard Cooke had written to advise that the outline S106 agreement for the Chapel Fields application, if approved, only contained Cranleigh based projects. It was agreed the Clerk would find out how to get Alfold's projects considered for S106 funding.

The Clerk had received a reply from Waverley's Tree Officer concerning the forestry work in Rosemary Lane, to say that this was being carried out under licence with the Forestry Commission.

Clerk

At 21:15 Mrs Mayne left the meeting.

14/100 Accounts for payment

Payments were approved and receipts were noted. The attached Order for Payments was signed by the Chairman, one Councillor and the Clerk.

14/101 Planning. Summary of the status of recent Planning Applications for information only

NMA/2014/0072 Amendment to WA/2014/0274 to allow reduction of size to rear elevation windows. The Granary, Loxwood Road. **Full permission.**

WA/2014/1226 Certificate of Lawfulness under S.192 for erection of a single storey extension and alterations to elevation following demolition of existing conservatory and detached garage. Garden Cottage, Loxwood Road. **Full permission**

WA/2014/1135 Application under S.73A to vary condition 3 of WA/2013/0832 to allow the erection of boiler room and alterations to elevations and internal layout. Alfold Sports Club. **Full permission**

WA/2014/1070 Erection of two detached dwellings and associated works including formation of new access following demolition of existing building. Land Adjoining Byways, Dunsfold Road. **Invalid**

WA/2014/1132 Certificate of Lawfulness under S.191 for use of part of barn as residential. Alfold Farm Barn, Loxwood Road. **Full permission**

WA/2014/0913 Change of use of units 9-12 from offices to four dwellings and associated works, alterations to unit 1-6 to be retained as offices. Alfold Business Centre. **Full permission**

14/102 Planning

After full consideration of the following applications, the Parish Council resolved to respond as follows:

WA/2014/1518 Erection of two detached dwellings and associated works including formation of new access following demolition of existing building.

(follows invalid application) Land adjoining Byways, Dunsfold Road, Alfold.
Letter of comment appended

WA/2014/1468 Change of use of builder's store to storage of vehicle parts and equipment, erection of building for MOT vehicle testing and builder's storage following demolition of agricultural store. Vastbridge Farm, Alfold Road, Alfold. **Letter of objection appended**

14/103

Next meetings

1st October 7.30pm, The Green Room, Alfold Village Hall.

8th October 7.30pm, Alfold Village Hall

There being no further business, the Chairman closed the meeting at 21:30

ALFOLD PARISH COUNCIL

25 September 2014

Ms L Smitheman
Planning Department
Waverley Borough Council
The Burys
Godalming
GU7 1HR

Dear Ms Smitheman

RE: WA/2014/1518 Erection of 2 detached dwellings and associated works including formation of new access following demolition of existing buildings (follows invalid application). Land Adjoining Byways, Dunsfold Road, Alfold GU6 8JB.

Alfold Parish Council has no objection to this application. However, as previously communicated to the applicant and in our letter in response to the previous applications, the parish council would prefer to see a pair of semi-detached dwellings in order to be more in keeping with the adjacent properties. The parish council would also be keen to see an alternative method of sewage discharge other than into the main sewer network, which is already acknowledged by Thames Water and Southern Water to be at capacity.

The parish council would require that the land to the east of Cottage 1 is included as amenity land for Cottage 1.

Yours sincerely



Beverley Weddell
Clerk to Alfold Parish Council

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Clerk: Mrs Beverley Weddell. Tel: 01483 200314. Email: clerk@alfoldparishcouncil.co.uk
Lock House Lodge, Knights Lane, Dunsfold GU8 4NU

ALFOLD PARISH COUNCIL

25 September 2014

Mrs J Dawes
Planning Department
Waverley Borough Council
The Burys
Godalming
GU7 1HR

Dear Mrs Dawes

RE: WA/2014/1468 Change of use of builder's store to storage of vehicle parts and equipment; erection of building for MOT vehicle testing and builder's storage following demolition of agricultural store.

Alfold Parish Council has considered this application and OBJECTS.

The parish council considers that the change of use for MOT vehicle testing would cause an increase in the intensification of car usage of the site as it is inevitable there would be an increase in the number of vehicles for general MOT vehicle testing. Therefore, the parish council does not agree with the applicants claim that traffic movements would be reduced.

The application site is very close to the dangerous junction with the A281 and any vehicles waiting to access the site would be hazardous on this very fast stretch of road.

Yours sincerely



Beverley Weddell
Clerk to Alfold Parish Council

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Lock House Lodge, Knightons Lane, Dunsfold GU8 4NU

Alfold Parish Council

Schedule of receipts and order for payments for September 2014
To be approved under Agenda item 14 at the Parish Council meeting on 9.9.14

RECEIPTS

Payer:	Detail:	Amount:
		£
	Total	£ 0.00

PAYMENTS

Payee:	Detail:	Amount:
B Weddell	September salary	£ 522.25
SSALC Ltd	Legal & Finance Day 50%	£ 52.50
Play Inspection Co	Playground quarterly inspection	£ 54.02
	Total	£628.77

EXPENDITURE TO BE RATIFIED – paid since last Parish Council Meeting:

Payee:	Detail:	Amount:
Richard Covey Fencing	Jubilee Pond Fence	£ 2578.80
B Weddell	August salary	£ 522.25
	Total	£ 3101.05

Total receipts **£0.00**
Total expenditure **£3729.82**

Signed by Chairman: Date:

Signed by Councillor: Date:

Signed by Clerk/RFO: Date: