

ALFOLD PARISH COUNCIL

MINUTES of the Alfold Parish Council Meeting held on **Tuesday 5th July 2016** at Alfold Village Hall.

Present: Mr Nik Pidgeon (Chairman); Mrs Penni Mayne;
Mr Alasdair Denton-Miller; Mr Wayne Mouring; Mrs B Weddell (Clerk)

One member of the public was in attendance. Cllr Kevin Deanus was present for part of the meeting.

Apologies: Apologies had been received from Mrs Betty Ames and Mr Adrian Erricker.

ACTION

16/059 **Declarations of interest pertaining to agenda items**
Mr Pidgeon and Mrs Mayne declared a personal interest in planning application WA/2016/1215. Mr Pidgeon also declared a personal interest in Springbok Estate. Mr Mouring declared an interest in the Sports Club.

16/060 **Minutes**
The minutes of the parish council meeting held on 10th May 2016 were approved as a correct record of the meeting and signed by the Chairman.

16/061 **Chairman's report**
Regarding Lindon Farm, the Chairman had been advised by SCC that the business case was agreed by the Council's Cabinet and that the Council had agreed to invest the capital required to build the supported living accommodation, activity centre and associated works at Lindon Farm. They would be submitting a planning application at the end of July, which would be progressed through the Regulation 3 route whereby Surrey County Council Planning Committee will consider the application.

The Chairman had attended a Waverley Joint towns and Parishes meeting, when members of the planning department gave an update on the Local Plan Part. The Draft Local Plan had now been published, which included Dunsfold Park as an allocated site.

The Chairman had attended the Licensing Service for Revd Gregory Cushing.

The Chairman had been contacted by a member of the public regarding the Cemetery and concerns that the tenant of the Cemetery field had sprayed parts of the cemetery for ragwort. The Clerk had exchanged emails with the tenant regarding the disposal of horse waste and it was agreed the Clerk and the Chairman would address these matters.

Clerk/N Pidgeon

16/062 **Clerk's report**
Following the recent Alfold Flood Forum, the Clerk reported that she and Mr Erricker had met with representatives of Thames Water, Surrey County Council and Waverley Borough Council regarding a proposed scheme to divert surface water from the foul sewage network at certain identified properties, commencing with Waverley owned properties.

16/063	Neighbourhood Plan Update	Alfold had been allocated 100 dwellings in Waverley's Draft Local Plan, and the individual sites could be allocated in Alfold's Neighbourhood Plan. Sites that already had planning permission, such as Sweeters Copse, would be included in the 100 allocation. The Clerk would arrange a meeting with Gareth Williams, Waverley NP officer, together with council member, to discuss the way forward.	Clerk
<p><i>At 8.00pm the meeting opened to the public.</i></p> <p>Regarding the surface water drainage, a member of the public raised the issue of the problems with drainage across Springbok land. The Clerk advised that Surrey CC/Atkins had carried out a survey of the land in question and would chase for the results.</p>			Clerk
16/064	Gatwick Arrivals Review and Noise Management Board Update	The Clerk updated members about the formation of the Noise Management Board (NMB) as proposed in the Gatwick Arrivals Review. The parish council had nominated CAGNE to represent them on the NMB and they had secured a seat, as had APCAG. The Clerk would write to APCAG reiterating that they are not the parish council's nominated representative. The setting up of a forum of CAGNE parish councils was discussed. The Chairman stated that it would require a secretariat function that could not be provided by the Clerk due to time constraints and questioned how a rolling chairmanship would work. It was agreed that the Clerk would follow up with David O'Brien and CAGNE.	Clerk
16/065	Cemetery Pest Control	The rabbit population at the Cemetery had increased and was agreed the numbers should be kept down. It was agreed the Chairman would investigate options and put measures in hand.	N Pidgeon
16/066	Adoption of Policies and Procedures	<p>The following policies and procedure documents had been circulated prior to the meeting and it was resolved that they would be adopted and the Clerk would publish them on the website:</p> <ul style="list-style-type: none"> Model Publication Scheme Freedom of Information Policy Complaints Procedure Data Protection Policy Information Security Policy Records Management Policy Code of Conduct for Staff Health and Safety Policy Equality and Diversity Policy 	Clerk
16/067	Correspondence	The Sports Club had written to request a contribution towards the the cost of entertainers at the Queen's 90 th celebrations. After discussion it was agreed that the parish council would make a donation of £200.	
16/068	Accounts for Payment	The attached Order for Payments was approved.	
16/069	Clerk's Salary Increase	After consideration, it was agreed the Clerk's salary would be increased in line with NALC recommended pay scales.	

16/070

Planning. Summary of the status of recent planning applications for information only

WA/2015/0404 Outline application for the erection of 10 dwellings. Land at Chapel Fields, Loxwood Road, Alfold **Refused. Appeal Dismissed**

WA/2015/1381 Hybrid application for erection of a building to provide a 60 unit independent living care facility with 20 associated bungalows, erection of 125 dwellings including community facilities, erection of up to 275 dwellings, care home and primary school. Land at Springbok Estate, Sachel Court Drive, Alfold. **Refused**

WA/2016/0829 Installation of a new head frame to an existing mobile communication mast. Dunsfold Park. **Full permission**

WA/2016/0613 Erection of 5 classroom units for a temporary period. Woodland Grange School, Loxwood Road, Alfold **Full permission**

WA/2016/0626 Alterations to loft to form habitable accommodation. 11 Brockhurst Cottages, Alfold. **Full permission**

16/071

Planning

After full consideration of the following applications, the Parish Council resolved to comment as follows:

- a) WA/2016/1215 Outline application for the erection of a dwelling with all matters reserved except for access. Land At Clover Cottage, Rosemary Lane, Alfold. **Letter of objection appended.**
- b) WA/2016/1174 Erection of extension and alterations to garage shop together with alterations to site layout, replacement jet wash, alterations to car wash, fencing and associated works. Alfold Filling Station. **No objection.**
- c) WA/2016/1149 Erection of a pitched roof and a two storey rear extension and alterations. Que Sera, Loxwood Road, Alfold. **Letter of comment appended.**

16/072

Items of business for information or inclusion on a future agenda

The owner of Tollgate Cottage had requested to purchase a small area of land to square off the end of the cottage's garden. The parish council owns the land subject to the lease to the Village Hall. The Trust Deed requires a complicated process if the parish council was minded to sell any part of the land. In principle, the council had no objection to selling the land, however all legal costs would need to be covered, which could be significant. The council would propose a restrictive covenant giving protection to the mature Oak tree on the site. Mr Erricker would be asked to discuss with the owner of Tollgate Cottage.

A Erricker

16/073

Next meetings

Planning – 11th August 7.30pm, Green Room, Alfold Village Hall
Full Council – 6th September 7.30pm, Alfold Village Hall

There being no further business, the Chairman closed the meeting at 21:20.

ALFOLD PARISH COUNCIL

12 July 2016

Mr Myles Joyce
Planning Department
Waverley Borough Council
The Burys
Godalming
GU7 1HR

Dear Mr Joyce

RE: WA/2016/1215 Outline Application for the erection of a dwelling with all matters reserved except for access. Land at Clover Cottage, Rosemary Lane, Alfold.

Alfold Parish Council has considered this application. This is a site of agricultural land located outside the village envelope in an area of countryside beyond the greenbelt adjoining land designated AGLV. It is a greenfield site adjoining an existing residence.

There has been no need demonstrated in the application which would justify development in this area, against the existing local and national planning policies. The NPPF provides for protection of such areas and conservation for nature and the local environment.

The parish council therefore considers that development of this land is not sustainable and there are no benefits that would outweigh the harm.

Further, if development were to be considered in respect of the site, the current application proposed a cramped development in regard to the surrounding properties. For these reasons Alfold Parish Council objects to this application.

Yours sincerely

Beverley Weddell
Clerk to Alfold Parish Council

Clerk: Mrs Beverley Weddell. Tel: 01483 200314
Lock House Lodge, Knightons Lane, Dunsfold GU8 4NU
Email: clerk@alfoldparishcouncil.co.uk

ALFOLD PARISH COUNCIL

19 July 2016

Mr T Butler
Planning Department
Waverley Borough Council
The Burys
Godalming
GU7 1HR

Dear Mr Butler

**RE: WA/2016/1149 Erection of a pitched roof and a two storey rear extension and alterations.
Que Sera, Loxwood Road, Alfold.**

Alfold Parish Council has considered this application and has no objection.

However, the parish council notes the objection from the neighbouring property, which it considers reasonable, and would request a condition that obscured glass is fitted to the bathroom window in order to limit overlooking.

Yours sincerely

Beverley Weddell
Clerk to Alfold Parish Council

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