

ALFOLD PARISH COUNCIL

MINUTES of the Alfold Parish Council Meeting held on **Tuesday 6th March 2018** at Alfold Village Hall.

Present: Mrs Penni Mayne (Chair); Mrs Betty Ames; Mr Alasdair Denton-Miller; Mr Adrian Erricker; Mr Nigel Budd; Mr Wayne Mouring; Mrs B Weddell (Clerk)

Cllr Kevin Deanus and one members of the public were in attendance.

Apologies: Apologies for absence had been received from Mr Nik Pidgeon.

18/015 Declarations of interest

There were no declarations of interest pertaining to agenda items.

ACTION

The meeting was suspended to allow comments from members of the public: A member of the public was pleased to report that the hedge on Dunsfold road had been cut back, improving sight lines for the village hall/sports club road. The poor state of the roads, with many new potholes, was mentioned; Mr Erricker would report these to Highways. Mr Erricker would also chase Surrey County Council about cutting back the hedge at Tudor Cottage, which has overgrown the footpath.

A Erricker

18/016 Minutes

The minutes of the parish council meetings held on 9th January were approved as a correct record of the meetings and signed by the Chairman.

18/017 Clerk's report

The Clerk reported the terms of an easement for a mains water pipe to serve the new dwellings at Alfold Equestrian Centre had been agreed, including payment of the parish council's legal costs. The Clerk was awaiting payment of the balance of the surveyor's fee before instructing the surveyor to proceed. The solicitor would then be asked to draw up the easement.

The Clerk reported that Mr Johnstone had cleared the area of land adjacent to the pumping station, including a large area of brambles. The Clerk would speak to Nick Laker at Waverley about putting down some parking mats. The possibility of planting a hedge on the boundary with Springbok Estate to improve security for neighbouring residents was discussed. The Clerk had also met Mr Johnstone to discuss work at Jubilee Pond. There had been considerable dumping of garden waste at the back of the pond, which Mr Johnstone would burn. It was hoped that when the area is cleared completely, it would discourage further fly tipping. The tree surgeon was awaiting approval from WBC before proceeding with the agreed tree works.

Clerk

The Diocese had given the go ahead to rebuild the section of the Cemetery wall and it was anticipated that Mr Slater would start work in April.

The Clerk had attended a meeting of parish and town clerks with the new Chief Executive, Tom Horwood and other senior officers at Waverley. It was clear that there is a genuine wish to improve communications and relations

with the parish councils. Mr Horwood would be happy to attend a parish council meeting to discuss any particular issues the parish may have. As requested by the Clerk, they are looking at ways they may be able to help the parish councils with the new General Data Protection Regulations. They also advised that they would be employing an officer to take responsibility for S106 and CIL funding, which should aid the parishes in seeking funding from developers.

The Clerk had attended a Planning Forum at Waverley. Again, there was a desire to engage better with parish councils. They are currently reviewing officers' reports and will outline more clearly how parish councils' concerns are addressed. The planning portal has moved to a new platform, allowing for better quality download of plans and documents to assist electronic consultation.

The Clerk had attended a SSALC briefing on the General Data Protection Regulations being introduced in May. The parish council would need to adopt some new policies and parish councillors would need to be briefed on the issues surrounding Data Protection. The parish council will keep under review whether it would be necessary to employ a consultant to act as Data Protection Officer and whether the council should undergo an initial assessment, which was offered by consultants recommended by SSALC for a fee of c. £150.

The Secretary of State's decision on Dunsfold Park was due on 29th March.

18/018

Report by the Borough Councillor

CLlr Deanus reported that the Local Plan Part 1 had been adopted by Waverley on 1st March. Prior to adoption of the plan, there was a presumption in favour of sustainable development as per the NPPF. With the adoption of the Local Plan, planning balance could be used to weigh harm against benefits, meaning much greater protection for the parish from speculative developers.

CLlr Deanus reported that planning officers would no longer be able to use delegated powers to decide planning applications when there were five or more letters objecting to or supporting an application. If there were fewer than five representations, the parish council would need to ask CLlr Deanus to use his powers to call-in an application, if they wished for it to be decided by committee.

CLlr Deanus reported that Waverley had been asked to respond to a consultation about Heathrow Airport expansion. The deadline for response was 28th March and the parish council would consider responding.

18/019

Playground Inspection Report

Mr Budd would quote on carrying out recommended actions by the end of the week.

N Budd

Mr Budd would also repair the potholes in the Cemetery driveway and replace the litter bin at Jubilee Pond.

N Budd

18/020

Neighbourhood Plan Update

A meeting of the Steering Group had been held the previous evening. *(The minutes of that meeting are available on the Neighbourhood Plan pages of*

the parish council website.) Mr Denton-Miller said that he would like all parish councillors to attend neighbourhood planning meetings if possible. At the meeting, the Chair, Secretary and Financial Controller had been agreed; terms of reference and code of conduct documents had been agreed; the full list of sites submitted via the Call for Sites and Waverley LAA were reviewed; methodology for site selection, procedure for a Strategic Environmental Assessment, grant funding and technical aid were also discussed. It was agreed that Colin Smith Planning would be appointed, and Colin Smith and Maggie Williams would attend the next meeting, along with Ian Motuel of Waverley.

The Terms of Reference of the Steering Group was unanimously agreed by the parish council.

The parish council unanimously agreed that Colin Smith Planning be appointed, as per their fee quote.

18/021 Planning. Summary of the status of recent planning applications for information only

WA/2018/0083 Erection of a storage barn. Springbok Estate. **Full permission**

WA/2017/2366 Provision of 18 parking spaces following demolition of car wash. Alfold Filling Station. **Full permission**

WA/2017/2304 Change of use of existing barn to provide two dwellings. High Stovolds Farm, Stovolds Hill. **Refused**

WA/2017/2286 Erection of 3 dwellings following demolition of existing dwelling. Alfold Farm Bungalow, Loxwood Road. **Invalid**

WA/2017/2118 Outline permission for the erection of 16 dwellings. Chapel Field. **Withdrawn**

WA/2017/1947 Outline application for up to 23 dwellings. Land adjoining Brockhurst Farm. **Refused**

18/022 Planning

After full consideration of the following applications, the parish council resolved to comment as follows:

WA/2018/0281 Change of use of land to equestrian. Erection of a barn to provide 12 stables and associated equestrian facilities together with construction of a sand school. Velhurst Farm, Rosemary Lane. **No comment**

WA/2018/0170-0173 Extension of temporary permissions. Dunsfold Park. **Letter of comment appended**

18/023 Items of business for information

Annual Assembly: It was agreed that the separate date for the Annual Assembly would be cancelled and combined with the Annual Meeting.

The Clerk advised that there was an APCAG meeting due to be held on 21st March. It was hoped that Mr Pidgeon would be able to attend.

N Pidgeon

There was an ongoing problem with cars parking in Clappers Meadow up to the junction of Loxwood Road. The Clerk would email the PCSO Felicity Locke.

Clerk

18/014

Next meetings

Planning – 12th April, 7.30pm, Green Room, Alfold Village Hall

Annual Parish Council – 8th May, 7.30pm, Alfold Village Hall

There being no further business, the Chairman closed the meeting at 20:35

ALFOLD PARISH COUNCIL

15 March 2018

Ms Rachel Kellas
Planning Department
Waverley Borough Council
The Burys
Godalming
GU7 1HR

Dear Ms Kellas

RE: WA/2018/0170, WA/2018/0171, WA/2017/0172, WA/2017/0173 Applications to allow extension of temporary uses for three years. Dunsfold Park, Stovolds Hill, Cranleigh.

Alfold Parish Council has no objection to the extension of temporary permissions at the site, however, we do have concerns that nearby residents could potentially suffer from excessive noise if track activity continues after any building work relating to the new settlement begins, should the Secretary of State grant permission for WA/2015/2395.

Therefore, in the interests of residents' amenity the parish council would request conditions or Section 106 Agreements requiring that all track activity ceases upon implementation of WA/2015/2395, including construction of a new access road. If such conditions or Section 106 agreements would not be feasible, the parish council would request that consideration be given to a shorter extension of existing permissions to be reviewed once the outcome of WA/2015/2395 and a construction timetable is known.

Yours sincerely

Beverley Weddell
Clerk to Alfold Parish Council