

Alfold Neighbourhood Plan

Notes of the meeting held on 3.6.19

Present: Alasdair Denton-Miller (chair); Betty Ames; Chris Britton; Cilla Britton; Mary Brown; Rick Dyer; Adrian Erricker; Penni Mayne; Wayne Mouring; Hayley Ringrose;

Apologies: Maggie Williams (Colin Smith Planning (CSP))

In Attendance: -

Minutes

The chairman had circulated notes of the last meeting held on 1.5.19, and there being no comments these were approved.

NP Process - Consultation – first stage

Public Exhibition

The public consultation/exhibition held on 20th May was very successful, with a large turnout (standing room only in the Village Hall) and good engagement with the exhibition boards and during the open debate which followed the presentation.

Registered attendees numbered 92 and by using the voluntary provision of postcodes we can analyse by location to see if any areas of the parish were not represented. Hayley will do this analysis. Attendees were asked if they wished to be kept informed of developments, and many left email addresses for this purpose. Others (six people) offered to help with forthcoming drafting work and will be thanked by email by the Chair.

Action; Hayley/Alasdair

The total cost of running the event was approximately £600 (£250 rental of boards, £300 printing and banner, £50 rental of premises). Refreshments including cakes were all donated and the team was thanked for their contribution.

The formal presentation which took place mid-way during the evening to the seated audience was extremely well received, and appeared to have been pitched at an appropriate level. Alasdair was thanked for his work on this as well as the display boards. Questions from the floor were answered by the Chair and other members of the Steering Group, with additional input from Borough Councillor Kevin Deanus.

The number, content and arrangement of display boards was felt to have been very effective. However, it had been necessary to hire the boards at considerable expense, so it was suggested that the Parish Council may decide to purchase a set of boards for future such occasions, and for community use. Alasdair will get quotation(s).

Action; Alasdair

It was noted that at least three neighbouring Parishes were represented (Loxwood, Dunsfold and Witley).

Summary of Written Comments by the Public

A large number of brief written comments were posted at the exhibition associated with each topic. These were summarised in spreadsheet form by the Chair and discussed by the SG. Of particular note (for action) were the following;

- Green spaces* - Criteria for green space sites to be posted on the APC website
Action; Alasdair
- Footpaths and bridleways; can't be re-designated, but having an inventory and report on their condition would be good to have in the NP
Action; next SG meeting
 - Wey & Arun Canal; check current status (may need a separate policy)
Action; next SG meeting
 - Playgrounds; check status of all existing and planned
Action; next SG meeting
- Landscape Buffers*
- This concept met with wide support , and several wanted them extended
 - The link with these being wildlife corridors was supported, and Surrey WLT will be contacted.
Action; next SG meeting
 - Clarify the use of the term 'settlement'
Action; next SG meeting
- Housing*
- If policy is small developments, how do we prevent multiple applications/creep?
Action; next SG meeting
 - Many raised question of traffic, speed safety, crossings, signs etc. move topic to Infrastructure?
Action; next SG meeting
 - Self Build; supported but needs some safeguards
Action; next SG meeting
- Infrastructure*
- Community facilities – e.g. support new café at Chapel Fields
 - Sewage disposal; still a major concern wrt new developments
Action; next SG meeting
 - Registered Community Assets; need an inventory. Suggest what new facilities would be encouraged?
Action; next SG meeting
 - Schools provision; unclear whether this to be covered in NP
Action; next SG meeting
 - Business; need clear policy?
Action; next SG meeting

Summary of Verbal Comments by the Public

Notes were taken by SG members of verbal comments made in addition to those posted on the boards. These were summarised in a written note prepared by Chris and Cilla and discussed by the SG. Of particular note were the following;

Social Housing - need to clarify allocation priorities with WBC as local people being forced out? Add an 'Aim' in the NP

Action; next SG meeting

- Comments made on distance to schools and health centres etc. (noted)
- Engagement with young people (especially 18-25s)? Survey via schools? Appeal in next Parish magazine?

Action; next SG meeting

- How are we dealing with ensuring that existing permissions are built out effectively and 'to plan'?

Action; next SG meeting

Communication

There was considerable discussion about how most effectively to maintain communication with residents about the progress of the NP, and future consultation. The PC should consider separately the issue of publicising upcoming planning applications. A combination of leafletting and emails had worked on this occasion, albeit organised at short notice. In future it was agreed that;

- A regular 'Neighbourhood Plan Column' be published in the church parish magazine for its quarterly 'all residents' edition. This may require extra copies for the northern part of the parish which currently does not receive the magazine, and if there is cost involved it was suggested that the Parish Council make a financial contribution.
- Use Facebook and Emails, but be aware that these media will not reach everyone
- Use parish noticeboard
- Delivery of any flyers; use a combined circulation list and mobilise helpers (Betty/others).

Any Other Business

None

Next Meetings

The next meeting will be held on Tuesday 2nd July, 7.30pm in the Green Room (note change of day due to clash with Village Hall AGM).

It was agreed that the Wey & Arun Trust will be invited as a key Stakeholder to attend that meeting. Hayley will approach Sally Schupke and if she wants to speak to someone beforehand, to give Chris's details (Alasdair being away in Europe for 2 weeks).

Action; Hayley/Chris

The meeting ended at 9.40pm.

Guide to abbreviations used in these Notes

BLR	Brownfield Land Register
CSP	Colin Smith Planning
DP	Dunsfold Park
LPA	Local Planning Authority (Waverley Borough Council)
LPP1	Local Plan Part 1 (adopted by Waverley Borough Council 2018)
LPP2	Local Plan Part 2 (under development by Waverley Borough Council)
NOMIS	A service provided by the ONS (https://www.nomisweb.co.uk)
NP	Neighbourhood Plan ('The Plan')
NPPF	National Planning Policy Framework (https://www.gov.uk/government/publications/national-planning-policy-framework--2)
ONS	Office for National Statistics
PIP	Permission In Principle
PPG	Planning Practice Guidance (https://www.gov.uk/government/collections/planning-practice-guidance)
SCC	Surrey County Council
SEA	Strategic Environmental Assessment
(ANP) SG	(Alfold Neighbourhood Plan) Steering Group
WBC	Waverley Borough Council
WLT	Wild Life Trust